From: Deputy Director, Admin

**Sent:** Tuesday, May 28, 2013 2:08 PM

To: +All HQ Employees

Subject: HQ Building Update - 450 N Street Pest Control Spraying

Importance: High

## HEADQUARTERS BUILDING UPDATE – 450 N STREET PEST CONTROL SPRAYING

Due to recently reported sightings of cockroaches, the Department of General Services has scheduled Chem Matic Pest Control to apply pesticide this Friday, May 31, 2013 starting at 7:00 p.m. Chem Matic will apply a product called Suspend SC to the baseboard areas in all core places within the building, including elevator lobbies. No pesticide will be applied to work areas, offices, or break rooms. The Material Safety Data Sheets (MSDS) are attached for your reference.

Thank you for your patience and understanding.

Liz Houser Deputy Director, Administration Department Board of Equalization